

DOWNING-GROSS Cultural Arts Center

The Newport News Community Gallery

INCOMING LOAN FORM

Date _____

Record of Loan of property to The Downing-Gross Cultural Arts Center

Artist Name _____

Address _____

Telephone _____

DESCRIPTION OF LOAN

Name of Art	Art Description/Condition	Value
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Museum records show that the property listed above is in the Downing-Gross Cultural Art Center's custody for the purpose of _____ Artist Challenge- June 2010 _____.
This loan begins on _____ and expires on _____. It shall be acknowledged by the signatures below that both parties agree to the conditions on the reverse side.

Museum Administrator _____ Date _____

Lender _____ Date _____

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