

2010 Festival of Trees
“Newport News Landmarks”
Downing-Gross Cultural Arts Center

DECORATOR FORM

(This form should be filled out by Decorators who are participating in the competition)

DEADLINE: November 15, 2010

FEE: \$10 (Proceeds will support Youth Programming) *due November 15th with form*

ACCEPTED PAYMENT OPTIONS: Checks or Money Orders

_____ Yes, I would like to decorate a Christmas tree!
(Trees are required to be artificial and between 3’ and 6’5”)

Name of Decorator or
Group _____

(Please list as you would like it to appear in Festival Program)

Contact Person

Address _____

Phone _____ Email _____

Theme or title of
Tree _____

(Please list as you would like to appear in Festival Program)

Please check one of the following:

My Organization will donate our tree to a needy family:

1) _____ I will pick up the decorations on Monday, Dec. 20, between 8am – 5pm.

Person in charge of removing decorations: _____ tel. _____

Decorations will be thrown out if not picked up

- OR -

2) _____ The decorations may go with the tree.

-OR-

3) _____ The tree *will not* be donated

ALL TREES, STANDS, SKIRT, AND DECORATIONS ARE THE SOLE RESPONSIBILITY
OF DECORATOR

MAIL FORMS to:

Downing-Gross Cultural Arts Center
2410 Wickham Ave
Newport News, VA 23607

*Please Make Checks/Money Orders Payable to **City of Newport News***

For more information, please contact Lauren Cecora at 247-8950.

(Downing-Gross is not responsible for damage or loss of tree decorations. We will do our best to prevent any theft or damage to tree decorations.)